

Post Death Planning Guide

IMMEDIATELY FOLLOWING THE DEATH, YOU SHOULD:

- Contact the funeral home to take your loved one into their care.
- Contact your minister. Alert immediate family members and close friends.
- If employed, contact the deceased's employer. If applicable, notify agent under Power of Attorney.
- Alert the executor of your loved one's Will. Notify religious, fraternal, and civic organizations that your loved one was a member of.
- Notify your attorney regarding the probate of the estate. Arrange for the care of any dependents.
- If the deceased had any pets, arrange for their immediate care. Remove any valuables from the deceased's home, secure the residence, and take steps to make the home appear to be occupied (for example, use of lamp timers).
- Arrange for the disposal of any perishables left in the deceased's home- such as food, refrigerated items, and existing refuse. Alert the Post Office to forward the deceased's mail.

Locate loved one's important documents:

- Will Birth certificate Social Security card Marriage license Military discharge papers (DD-214) Deed to burial property Copy of funeral prearrangements Life insurance policies

Compile the following information that the funeral home will need in order to finalize the death certificate:

- Deceased's first, middle, and last name Deceased's Maiden Name (if applicable) Deceased's Home Address Deceased's Social Security Number Deceased's Date of Birth Deceased's Date of Death Deceased's Age Deceased's Gender Race/Ethnicity Marital Status
- Spouse's first and last name Deceased's highest level of education attained Deceased's Occupation Deceased's Place of Birth (City and State) Deceased's Father's Name Birth City Birth State Deceased's Mother's Name Birth City Birth State

If your loved one was a Veteran: Entered Service Date Entered Service Place Service Number Separated from Service Date Separated from Service Place Grade, Rank or Rating Organization and Branch of Service

DEPARTMENT OF VETERAN'S AFFAIRS: 1-800-827-1000, www.vba.va.gov/VBA

DEATH CERTIFICATES-STATE OF MICHIGAN: Michigan Department of Health and Human Services, 517-335-8656 OR VRCustomerService@michigan.gov

DEATH CERTIFICATES-STATE OF OHIO: Ohio Department of Health, ohh.ohio.gov OR 614-466-2531



Bowline Legacy Society, Erie Shores Council, Boy Scouts of America, 5600 W. Sylvania Ave., Toledo, OH 43623, Dean Adkins, Director, dean.adkins@scouting.org (419) 266-6856